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## 2024 BCAFN ELECTION INFORMATION – WOMEN’S COUNCIL REPRESENTATIVE

The following election guidelines apply to the election for the Women’s Council Representative position at the BC Assembly of First Nations Annual General Meeting, taking place on October 9, 2024 (“Election Day”). The deadline to submit a complete Candidate Package is 11:59 PM on **August 24, 2024**.

The position of Women’s Council Representative is a volunteer position. Any honorariums for meeting attendance or reimbursement of expenses incurred as Women’s Council Representative will be made in accordance with applicable AFN Women’s Council guidelines.

### **ELECTION POLICIES AND PROCEDURES**

Candidates are encouraged to review the BC Assembly of First Nations’ Governance Manual. Please contact the BCAFN office via Maureen Buchan, [maureen.buchan@bcfn.ca](mailto:maureen.buchan@bcfn.ca) to request a copy. Candidates may ask their nominating First Nation to request a copy of the BCAFN membership list for campaign purposes. Nations should make such requests to Maureen Buchan, [maureen.buchan@bcfn.ca](mailto:maureen.buchan@bcfn.ca).

Candidates and all individuals engaged in campaign activities on a candidate’s behalf are expected to conduct themselves in a respectful manner and to adhere to and comply with the Principles to Combat Bullying and Harassment that are attached as Schedule “A” to the Governance Manual.

### **NOMINATION PROCEDURE AND DEADLINE**

A candidate for Women’s Council Representative must be nominated by a minimum of two (2) members of the BCAFN as represented by the Chief or Chief’s designate (“member delegate”) as recorded on the BCAFN Membership List.

To nominate a candidate for this position, the completed Nomination Form must be submitted along with the complete Acceptance of Nomination Form. Both must be returned to the Electoral Officer at least 45 days before Election Day (**before 11:59 PM on August 24, 2024**).

### **CANDIDATE ELIGIBILITY**

Candidates must:

1. Be a member or citizen of a First Nation in British Columbia; and
2. Be a woman in a leadership position; and
3. Meet any requirements set out in the terms of reference for the AFN Women’s Council.

## **CANDIDATE PACKAGE**

Candidates or their Nominees must provide the Electoral Officer with the following material:

1. Nomination Form;
2. Acceptance of Nomination Form; and
3. A one-page profile of the Nominee in Microsoft Word; and
4. A biographical photo in JPEG format (optional).

## **VOTER ELIGIBILITY**

Each member of the BC Assembly of First Nations shall have one vote which may only be exercised by their representative (member delegate) as set out on the Membership List or proxy duly appointed pursuant to the BCAFN's Governance Manual.

Given the technicalities involved with appointing a proxy for electronic voting, all proxy forms are encouraged to be submitted by Monday October 7, 2024. Detailed proxy appointment procedure will be made available to members in advance of the AGM.

## **VOTING PROCEDURE**

The voting process will be conducted in accordance with Schedule "C" (the Electronic Voting Framework) of the Governance Manual.

Voting shall commence at 10:00 a.m. and close at 1:00 p.m. on October 9, 2024.

Voting shall be conducted using electronic voting.

## **ELECTING WOMEN'S COUNCIL REPRESENTATIVE**

If there is only one candidate for Women's Council Representative, she shall win by acclamation. If there is more than one candidate, an election by secret ballot will be held. The candidate with the most votes shall be considered the winning candidate. In the event of a tie, another round of voting will be organized at a future date.

**WOMEN’S COUNCIL REPRESENTATIVE - NOMINATION FORM**

We, member delegates who represent members of the BC Assembly of First Nations, nominate

\_\_\_\_\_ to run in the October 2024 election for the **Women’s Council Representative** position of the British Columbia Assembly of First Nations and to represent the BC First Nations at the Assembly of First Nations.

1. \_\_\_\_\_ X \_\_\_\_\_ First Nation: \_\_\_\_\_  
(Please Print Name in Full) (Signature) (Print Full Name)

2. \_\_\_\_\_ X \_\_\_\_\_ First Nation: \_\_\_\_\_  
(Please Print Name in Full) (Signature) (Print Full Name)

Please return the completed form to Ron Laufer, BCAFN Electoral Officer by email: [ronlauferelections@gmail.com](mailto:ronlauferelections@gmail.com) before 11:59 pm on August 24, 2024.

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**Office Use Only** - Received in complete form by the Electoral Officer: \_\_\_\_\_, 2024

at \_\_\_\_\_ o’clock Signed: \_\_\_\_\_

**BCAFN WOMEN’S COUNCIL REPRESENTATIVE – ACCEPTANCE OF NOMINATION FORM**

I, \_\_\_\_\_, accept my nomination to run for **Women’s Council Representative** in the October 2024 election of the BC Assembly of First Nations (“BCAFN”).

I attach a one-page profile to support my candidacy and authorize the BCAFN to distribute my profile to all eligible voters.

Name on Ballot: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OPTIONAL** - I appoint \_\_\_\_\_ to act as my Scrutineer at the election.

Scrutineer’s address: \_\_\_\_\_ [street or post box address]

\_\_\_\_\_ [city or town] \_\_\_\_\_ [postal code]

(\_\_\_\_\_) \_\_\_\_\_ [phone number]

\_\_\_\_\_ [e-mail address, if available]

Please return the completed form to Ron Laufer, BCAFN Electoral Officer by email: [ronlauferelections@gmail.com](mailto:ronlauferelections@gmail.com) before 11:59 pm on August 24, 2024.

Should you have any questions please do not hesitate to contact me at (604) 715-4777.

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**Office Use Only** - Received in complete form by the Electoral Officer: \_\_\_\_\_

2024 at \_\_\_\_\_ o’clock

Signed: \_\_\_\_\_