

## **2020 BCAFN ELECTION PROCEDURES**

The 2020 BCAFN elections for Regional Chief and Female Youth Representative will take place online using a platform called Simply Voting. This document seeks to provide a summary of who is entitled to vote in this process and how they go about doing so.

### **Members**

- Each Member Nation is represented by a Member Delegate. A member delegate is the First Nation's Chief or Chief's designate.
  - Where the First Nation has replaced the Chief and Council system with a different governance system, it may designate a senior political representative as the member delegate.
- Each member has only one (1) vote in each election. This vote may only be exercised by its member delegate or duly registered proxy.
  - A member delegate may be appointed as a proxy for up to one other member.
- The Electoral Officer is provided a voters list that has the names of every eligible BCAFN member and their respective member delegate, as recorded in the BCAFN's records on the date of the AGM.

### **Registration Process**

- Member delegates may complete their initial registration in one of 3 ways:
  - Submitting a PDF registration form to Joanna Prince ([joanna.prince@bcfn.ca](mailto:joanna.prince@bcfn.ca))
  - Completing the online registration form at:  
<https://events.bcafn.ca/agm2020/register/>
  - **Please note:** To try to assist with the Registration Process for member delegates, BCAFN utilized an online registration platform that was available on the website with links provided in previous Notices. This platform posed a problem for some registrants so a new online system was developed and placed on the <https://events.bcafn.ca> website. Those individuals who registered through the previous system are fully registered. Moving forward, we are encouraging registrants to utilize the link above.
- In all cases, member delegates must provide a scan or photocopy of their Status Card or equivalent.
- If a proxy is to be appointed, a completed proxy letter (a signed letter on the Nation's letterhead) is required along with the above registration form.
- Once the above registration process is complete a confirmation of registration will be emailed to you immediately after registering.
- A Zoom meeting link will be emailed to you on Monday November 16, 2020.

- It is *requested* that all registration forms be submitted by November 13, 2020 as this will ensure time for the Registration Form to be processed and verified but Registration Forms can still be submitted after this date.
- For election purposes, registration is technically open to member delegates until 11:15am on November 18 (15 minutes prior to the close of the voting period).
  - **Please note:** There is risk that a registrant will be unable to cast a vote before polls close if their registration or proxy letter is submitted close to the deadline. With online voting, BCAFN must fulfill a number of technical requirements including adding the registrant to the voters list, verifying the registrant and sending a secure link to the online election. It is for this reason we strongly urge you to submit any registration and proxy letters by November 13, 2020.

### Accessing the Zoom Meeting

- On November 17<sup>th</sup> and 18<sup>th</sup>, registered member delegates and proxies may log into the meeting using the links received upon completing registration.
- Once logged in, registration staff will classify you as a Chief or Proxy and will grant you access to the “meeting room”.
- Upon entry to the “meeting room” you will be deemed as having been present at the meeting.
- Access to the Zoom meeting room for registration purposes will be available on November 17<sup>th</sup> from 8:00 a.m. – 8:00 p.m. and November 18<sup>th</sup> from 8:00 a.m. – 11:15a.m.

### Eligibility to Vote

- A member delegate must be on the voters list and be present at the meeting.
- A proxy must be duly appointed and be present at the meeting.
  - To be deemed “present” at the zoom meeting, a member delegate or duly appointed proxy must have been granted access to the Zoom meeting room .
- All member delegates and proxies that logged in and were granted access to the Zoom meeting room by 6 pm on November 17<sup>th</sup> will receive a link to the voting platform shortly after 6 pm on that day. Any member delegate or proxy who has not logged into the Zoom meeting by 6 pm on November 17<sup>th</sup> and does so after that time will be sent a link to the voting platform after they have been granted access to the Zoom meeting room by registration staff.

### Voting

- You may cast your ballot on your computer, tablet, or internet enabled phone.

- Each ballot is optional (voters may leave them blank if they like).
- Candidates are listed in random order on the ballots (each voter will see the candidates in a different order).
- Each election will be decided by a plurality of votes (whichever candidate receives the most votes).
  - If there is a tie, further rounds of voting will be announced.
- To log in, you will need an email link sent from the voting platform as well as your status card number (or equivalent).
  - If you cannot access the ballot using the link received, please contact the Electoral Officer for support.
  - If you did not receive a link to the ballot by 7 pm on November 17<sup>th</sup> and you had accessed the Zoom meeting room prior to this time, please contact the Electoral Officer for support.

## **Support**

- Please contact the Electoral Officer for support at anytime  
**Ron Laufer**  
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