



Prince George Office



1004 Landooz Road,
Prince George, BC
V2K 5S3



Tel: (250) 962-1603
Fax: (250) 962-9552
Toll Free: 1-877-621-1603

Vancouver Office



Suite 1020-1200 W. 73rd Ave
Vancouver, BC
V6P 6G5



Tel: (778) 945-9911
Fax: (778) 945-9916
Toll Free: 1-833-381-7622

BCAFN Travel Policy

General Information

Eligible costs will be reimbursed upon submission of BCAFN's Travel Claim form and confirmation of attendance at the BCAFN Economic Development Forum for BC First Nations community members and people affiliated with a First Nations governing body or organization (if you are not a community member, please provide a letter of support from your employer).

Due to limited funding, travel support will be provided on a first-come, first-served basis, with consideration to ensure regional representation. There will be a notice on the registration page if all travel support funds have been allocated and are no longer available.

To be eligible for travel reimbursement, please indicate your First Nation, First Nation governing body or organization, and if needed provide your letter of support.

Please submit your travel claim no later than **October 19, 2023**.

Meal Allowances

We will provide meal allowances (where necessary and where meals are not already being provided) at the standard Treasury Board rates as follows:

Breakfast: \$22.80 Lunch: \$23.05 Dinner \$56.60 (if arriving home after 7pm).

Receipts are not required for meal allowances.

Accommodation

Accommodations can be provided for up to three nights. BCAFN has a room block at the Delta Whistler with a booking link on the registration page.

Transportation

If you intend to use your car to travel to the Forum, BCAFN will reimburse you the number of kilometres between your residence and the Squamish Lil'Wat Cultural Centre at the current regional Treasury Board Rate (\$.565 /km). Please accompany your kilometres with a Google Map screenshot between your residence and the event location.

Any applicable parking, taxi's or bus fare will also be reimbursed with a receipt.



www.bcafn.ca



events.bcafn.ca

Prince George Office

Ancestral, traditional and unceded territories of the Lheidli T'enneh

Vancouver Office

Ancestral, traditional and unceded territories of the X̱məθk'əyəm (Musqueam), Skwxwú7mesh (Squamish) and səliłwətat (Tsleil-Waututh)



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Flight reimbursement eligibility will be reimbursed based on your ticket price to a maximum of \$800 per person. Please see below for payment tier information.

Remote Locations

Accommodations and meal allowances are applicable for up to three days of travel (subject to your itinerary)

Flights are reimbursable for up to \$800 per person

Non-Remote Locations

Applicable meal allowances will be provided for up to three days of travel (subject to your itinerary).

Flights are reimbursable up to \$500 per person.

For any inquiries related to the BCAFN Travel Policy, please contact sarah.behn@bcfn.ca.



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