



## Travel Policy

Funding is available to support the participation of First Nations leadership, community members and technical staff at the 2025 First Nations Housing & Homelessness Forum on a first-come, first-served basis. The event will take place from September 16–17, 2025, at the Sheraton Vancouver Wall Centre on the traditional territories of the xʷməθkʷəyəm (Musqueam), Sḵwx̱wú7mesh (Squamish), and səliłwətał (Tseil-Waututh) Nations.

Eligible costs will be reimbursed upon submission of the BCAFN Travel Claim Form and confirmation of attendance at the BCAFN-FNHIC Housing Forum. Please ensure you sign in at the registration desk on both days of the event.

Priority funding is available for one (1) elected Chief per First Nation and one (1) housing technician/staff per First Nation. Additional delegates may apply, but approval is subject to budget capacity.

Please submit your travel claim form no later than October 17, 2025.

## Meal Allowances & Transportation

We will provide meal allowances (where necessary and where meals are not already being provided) at the standard Treasury Board rates. Receipts are not required for meal allowances.

Flights, bus fare, ferry and taxi all require receipts for reimbursement. Travel by car will be expensed at Treasury Board Rates. Please accompany your kilometres with a Google Map screenshot between your residence and the event location.

## Accommodation

Accommodations can be provided for up to three nights (an additional night can be claimed depending on travel itinerary and travel distance from venue).

BCAFN has secured a room block at the Sheraton Vancouver Wall Centre. Forum attendees can qualify for a conference rate of \$359.00+taxes until **August 16, 2025**. Please click [here](#) to reserve your rooms. If the conference rate is not available on the site, please email [groupreservations@wallcentre.com](mailto:groupreservations@wallcentre.com) to reserve a room at the conference rate, based on availability. Cancellations and changes must be completed 7 days prior to arrival to avoid charges. Otherwise, a charge of 2 nights' room and taxes will apply.

If the room block is no longer available, accommodations may be reimbursed up to \$359 per night at an alternative hotel or \$179 for private accommodation.

Travel reimbursements including meals, incidentals, and transportation will be reviewed and



approved based on travel itinerary and distance from the event location. Please see maximum reimbursements based on your region below.

**Maximum Reimbursement Eligibility by Region**

Lower Mainland

Including Surrey, White Rock, New Westminster, Coquitlam, Burnaby, Richmond, Vancouver, North Vancouver, West Vancouver.

Accommodations cannot be reimbursed for local residents.

Travel and meals can be claimed for up to \$200 per person.

Southwest BC Residents

Abbotsford, Chilliwack, Merritt, Hope, Squamish, Whistler, Lillooet, Lytton.

Accommodations and meal allowances are applicable for up to two days of travel (subject to your itinerary).

Travel, accommodation, and meals can be claimed for up to \$1000 per person.

Vancouver Island, Interior BC and Southeast BC Residents

Including all of Vancouver Island, Okanagan, Kootenay, Caribou (up to Williams Lake).

Accommodations and meal allowances are applicable for up to two days of travel (subject to your itinerary).

Travel, accommodation, and meals can be claimed for up to \$1000 per person.

Northern BC (North Central, Northwest and Northeast BC) & Remote Areas

Accommodations and meal allowances are applicable for up to three days of travel (subject to your itinerary).

Travel, accommodation, and meals can be claimed for up to \$1200 per person.